

# Center for New Beginnings

## Confidentiality of Consumer Records

All records and information regarding consumer participation in counseling services offered by Center for New Beginnings with confidence and every effort will be made to assure anonymity.

The statutes of the state of Georgia, as well as professional codes of ethics, require confidential treatment of consumer participation. However, state law places limitations on confidentiality and requires that necessary information be divulged in the following areas:

1. When a mandated reporter finds that a person poses a clear and imminent danger to self or others.
2. When there is reasonable suspicion that a child (under 18), the elderly or disabled is the victim of:
  - a. Physical injury or death inflicted by a parent or caretaker, other than by accidental means.
  - b. Neglect or exploitation by parent or caretaker
  - c. Sexual abuse
  - d. Sexual exploitation
3. When client signs a written consent for information contained in record to be made available to another professional for purposes related to consumer needs or legal matter.
4. When a subpoena or court order requires the disclosure of information contained in the client's record. Information recorded by an employee who is licensed by the State of Georgia may not be subject to subpoena or court order.
5. When a disclosure is necessary to medical personnel in a medical emergency or to qualified personnel for research, audit or program evaluation.

Federal/State Law and regulations do not protect any information about a crime committed by a client either at the program or against any person who works for the program or about any threat to commit such a crime.

A consumer may sign a consent authorizing that specific information from the record be made available to another professional agency for purposes related to client care, needs or legal matters. The authorization to share information may be rescinded at a later time

I understand this chart is available for examination by me or my authorized representative within 10 days of a written request unless contraindicated by a physician. Some portions of the record may be privileged communication between professionals and not available for review.

I have read the above information and understand the limits of confidentiality.

\_\_\_\_\_  
Signature/Legal Representative

\_\_\_\_\_  
Date